



Nlaka'pamux Health Services Society

Employment Opportunity

Wellness Manager

POSITION: Wellness Manager **Status:** Permanent full-time
HOURS OF WORK: Monday to Friday 8:30 am – 4:30 pm (28-35 Hours per week/1hr lunch)

Nlaka'pamux Health Services Society is currently looking for a **Wellness Manger** to lead a diverse team serving to support communities within the Nlaka'pamux Nation.

The NHSS Wellness Manager is responsible for the management of all wellness programs, community outreach and harm reduction programs. This position operates from a holistic perspective and directs the team in developing programs to assist members in attaining and maintaining the highest level of well-being possible. The Wellness Manager works collaboratively with other staff members and stakeholders within the community to carry out all assignments in a respectful and culturally appropriate manner. In this position respecting confidentiality is key; tact and discretion must be exercised in all interactions with others.

Our ideal candidate will have a combination of the following Education and Experience:

Education:

- Bachelor's degree in psychology, Social Work or other Human Services discipline preferred.
- Training mental health first aid, suicide intervention, non-violent crisis intervention.
- First Aid & CPR Level 1, or willing to obtain.

Experience:

- 2 to 3 years experience working within a wellness or health care setting.
- 2 to 3 years in a leadership role with a community prevention and harm reduction model.
- Experience supporting people in active addiction within a trauma informed practice.
- Experience working with First Nation clients in rural, remote, and on-reserve communities preferred.
- Knowledge and understanding of the Nlaka'pamux communities served.
- Ability to use a computer with Microsoft Office (Word, Excel, and PowerPoint), as well as Outlook
- Experience in report writing.
- Regularly takes part in professional development activities to keep knowledge, methods, and practices current.

Competencies Required:

- Action oriented – takes on new opportunities and tough challenges with a sense of urgency, high energy, and enthusiasm.
- Ensures accountability – holds self and others accountable to meet commitments.
- Collaborates – builds partnerships and works collaboratively with others to meet shared objectives.
- Client focused – builds strong client relationships within a client centered model of care.
- Communication- able to develop and disseminate appropriate communication documents through a variety of channels (social media, newsletters, meetings, etc.).



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SPECIFIC RESPONSIBILITIES:

Program Delivery

- Supports coordination of health and wellness workshops and events to promote and build capacity within community.
- Facilitates community education and support groups.
- Provides wellness checks and harm reduction support.
- Coordinates with staff on all levels of programming from planning, loading participants to program evaluations.
- Generates monthly and annual program reports in support of organizational funding requirements.
- Manages annual workplans for program delivery for the department.

POSITION DETAILS:

- Office location in Lytton and in Merritt
- Position requires travel to rural and remote First Nations communities
- A flexible schedule that includes occasional evenings, weekends, and extended hours

Posting will remain open until the position is filled. Apply as soon as possible.

Applicants to submit a cover letter with salary expectation, resume, copies of credentials and three professional references to:

Tamara George, CAPA

Executive Director

Address: 2088 Quilchena Ave,

PO 1624 Merritt BC, V1K 1B8

Email: george.t@nlxfn.com

Phone: 250 378 9772 ext.119

Fax: 250 315 0283

This posting will remain open until the position is filled.

Only applicants shortlisted will be contacted for interviews. Please note that successful applicants will require a Criminal Record Check, the details of which may preclude an offer of employment being finalized. Preference will be given to persons of Aboriginal ancestry as per Section 16(1) of the Canadian Human Rights Act.