



JOB DESCRIPTION: (Part-Time) Home Care LPN Nurse

Working in collaboration with the NHSS Home Care LPN Team Lead and Home Care Staff, the part-time Home Care LPN Nurse is responsible for carrying out client care plans as assigned by the HC Nurse Manager delivering nursing services to our clients. This position operates from a holistic perspective and the Home Care LPN Nurse works with the Home Care staff to assist clients in attaining and maintaining their good health. The Home Care LPN Nurse works collaboratively with the Home Care Team, other NHSS staff, and stakeholders within the twelve NHSS communities to carry out assignments and participate in events in a respectful and culturally appropriate manner. In this position respecting confidentiality is key; tact and discretion must be exercised in all interactions with others.

Responsibilities:

Service Delivery

- Provides individual nursing services, guidance, and support on the client wellness journey
- Collaborates with staff and agencies to assist in health program delivery, including home visits
- Aligns services with NHSS policies for service delivery, and in accordance with standards set by the BC College of Nursing Professionals (BCCNP) practice standards and policies
- Delivers services according to client care plans; tracks and follows up with home care clients
- Maintains client charts through the electronic medical records system provided Telus MedAccess.

Leadership

- Carries out directions of Home Care Nurse Manager to support staff in completing assignments, patient care plans and assists with the professional development of the Home Care staff
- Provides input to management in establishing program and individual expectations, and provides feedback regarding team reviews and performance
- Supports staff in performance issues and acts as coach and mentor to develop improvement and wellness plans

Administration & Supervision

- Assists management in program loading process including intake/ assessments for applicable services, as well as preparing ongoing charting/ case notes and completion of reporting requirements
- Completes all setup and takedown of health resources and equipment
- Assists in management of expenditures for programs to annual budgets where assigned
- Provides support in coordinating topics for team meetings
- Provides review and recommendation for various methods of data collection and analysis to report outcomes; revises practices based on their success, as well as feedback from stakeholders
- Ensures all related service materials, medical supply and equipment are ready in advance of service delivery

The accountabilities listed above are provided as examples of area of responsibility and are not intended to create limits to responsibility but to help understand the scope of the position. All staff are expected to be team oriented and maintain confidentiality of all information gained while working with NHSS.

Qualifications:

Education

- LPN Diploma from a Canadian university and maintains registration with the BC College of Nursing Professionals in good standing
- Training in mental health and addictions, Suicide Intervention Skills Training, and Critical Incident Stress Management preferred
- Maintains current First Aid & CPR Level 1

Experience & Knowledge

- 2 to 3 years experience as a Licensed Practical Nurse
- Experience working with First Nation clients in rural, remote, and on-reserve communities preferred
- Knowledge of therapeutic interventions and modalities, including trauma-informed approaches, preferred
- Ability to use a computer with Microsoft Office (Word, Excel, and PowerPoint), as well as Outlook
- Valid Class 5 BC Driver's Licence with a current and reasonable driver's abstract
- Knowledge and understanding of the Nlaka'pamux communities served
- Regularly takes part in professional development activities to keep knowledge, methods, and practices current
- May consider equivalent combination of education, experience and knowledge that demonstrates competency and the ability to perform the key responsibilities of this position

Competencies

- Plans and aligns – plans and prioritizes work to meet commitments aligned with organizational goals
- Resourcefulness – secures and deploys resources effectively and efficiently
- Situational adaptability – adapts approach and demeanor in real time to match the shifting demands of different situations
- Works well to build effective teams – applying diverse skills and perspectives to achieve common goals
- Values differences – recognizes the value that different perspectives and cultures bring to an organization
- Works to find solutions that supports the inclusiveness of the full team as well as the general staff

Working Conditions:

- Hours of work: (14-18 hours per week) scheduled generally 8:30 am to 4:30 pm Monday to Thursday
- Working within an office environment or travelling to (on-reserve) areas of the Nlaka'pamux Nation
- Travel is required and may include overnight stays if weather conditions present
- Must be able to obtain and maintain a reasonable Police Criminal Records Check
- Minimal supervision with occasional direction and very few checks of the work performed

Directly Supervises:

- Health Care Assistants as assigned by Home Care Nurse Manager

<p>I have reviewed the responsibilities assigned to this position and described in this document.</p> <p><input checked="" type="checkbox"/> I agree to undertake these obligations.</p> <p><input checked="" type="checkbox"/> I understand this job description will be used as a source to assess my job performance.</p>	<p>Employee Signature:</p> _____	<p>Date:</p> _____
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